

A quick guide for parents on how to join and use Evidence Me.

Evidence Me - Activation of Harry Potter's parent account in Uplands Manor Primary School

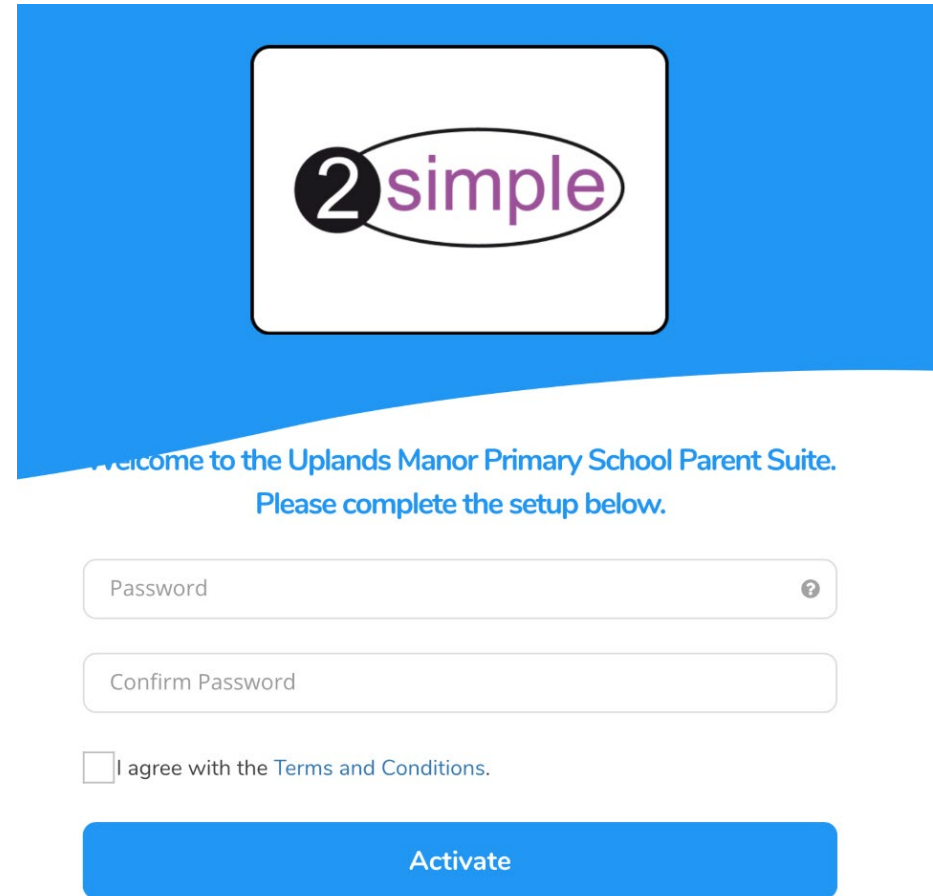
Welcome to the Uplands Manor Primary School Parent Suite!

As a parent/guardian of Harry Potter, you have been invited by Uplands Manor Primary School to join Evidence Me. You will receive updates regarding what your child has been learning about via the Evidence Me app and website. You will also be able to upload photos and videos of any home learning experiences.

[Click here to activate your account](#)

Regards, The Evidence Me Team

The school will send an invitation to the email address that you have provided. Click on the link to accept the invitation and activate your account.



Welcome to the Uplands Manor Primary School Parent Suite.
Please complete the setup below.

Password ?

Confirm Password

I agree with the Terms and Conditions.

Activate

*The first page you will see will ask you to create a password. **Before you do this, you need to download the 'Evidence Me' App** on to your device. It will be available in the App store and is free.*



Evidence Me by 2...

Observations for EYF...

OPEN

★★★★★ 12

Sharing across devices

Observations are updated across other devices in the school setting.

See the Impact

Access anywhere

Use online or view the app offline to access content outside of wi-fi zones.

See the Impact

Your Phone, laptop, computer or device **has to be running an iOS system**, as Evidence Me are still developing their program for android phones.



Welcome to the Uplands Manor Primary School Parent Suite.
Please complete the setup below.

zyxdu2-jiffyC-novbec

Strong Password?

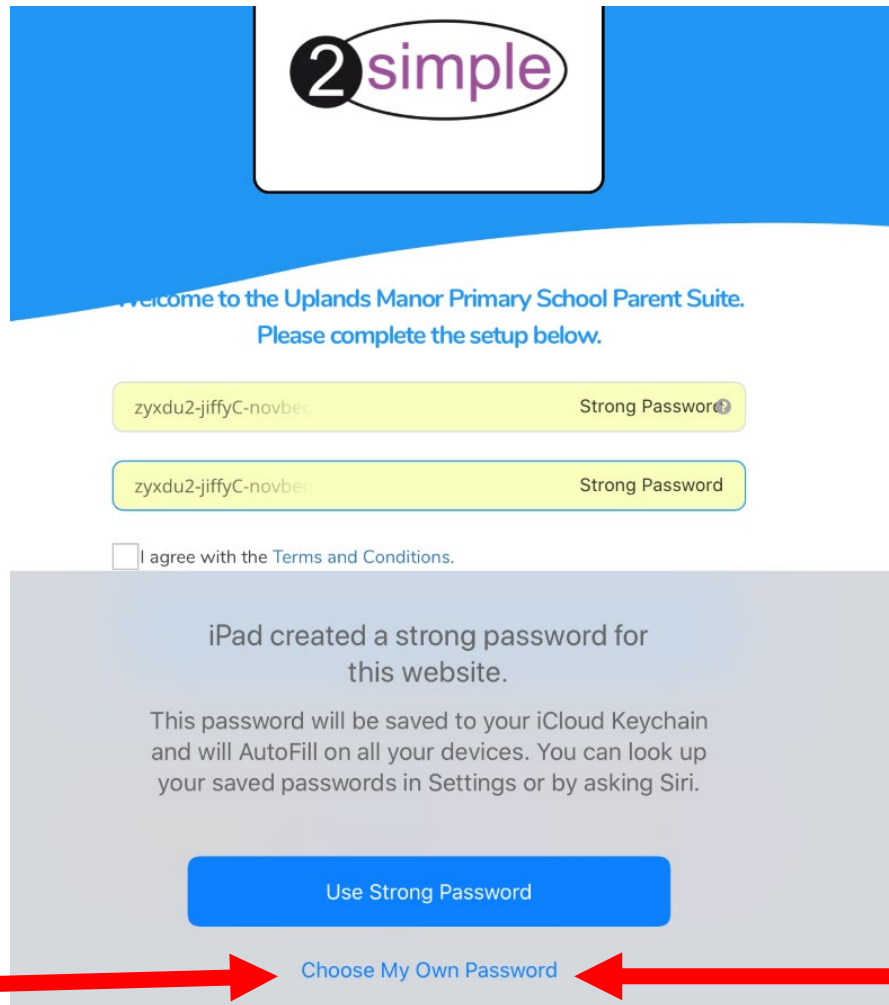
zyxdu2-jiffyC-novbec

Strong Password

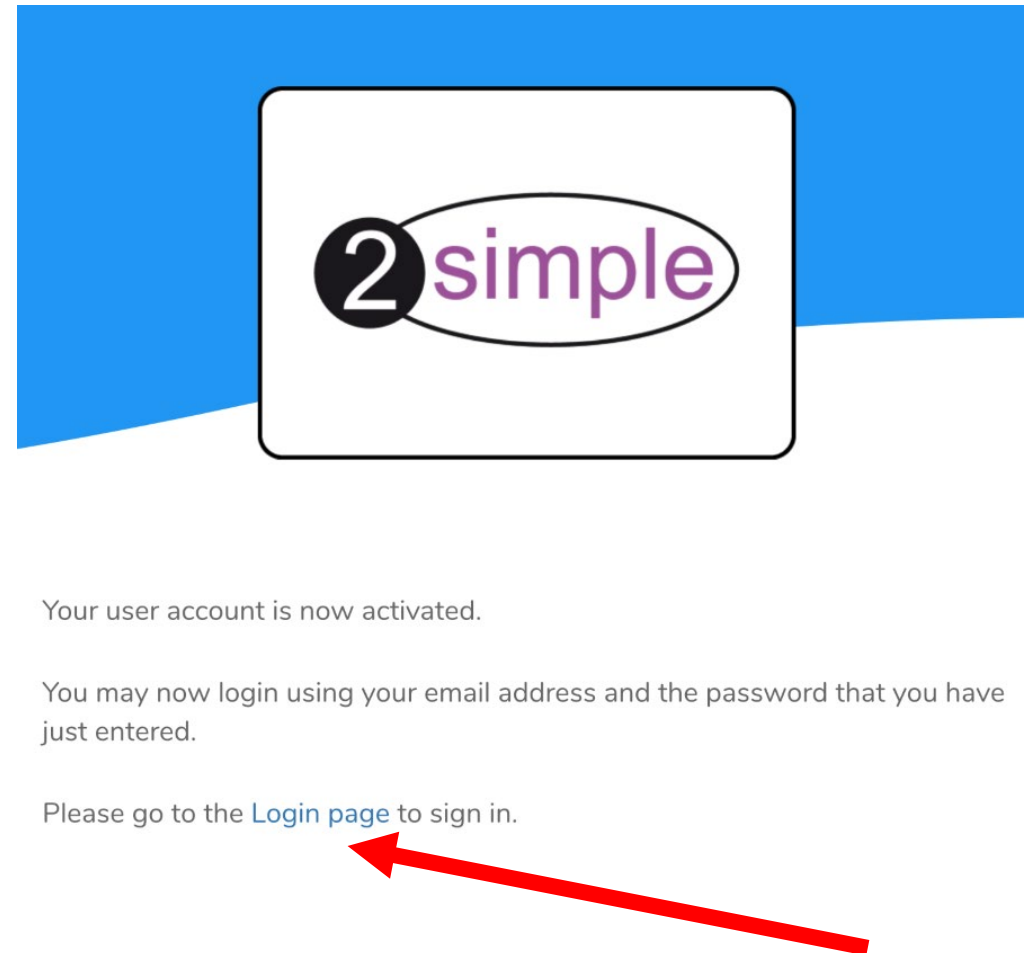
I agree with the Terms and Conditions.

Activate

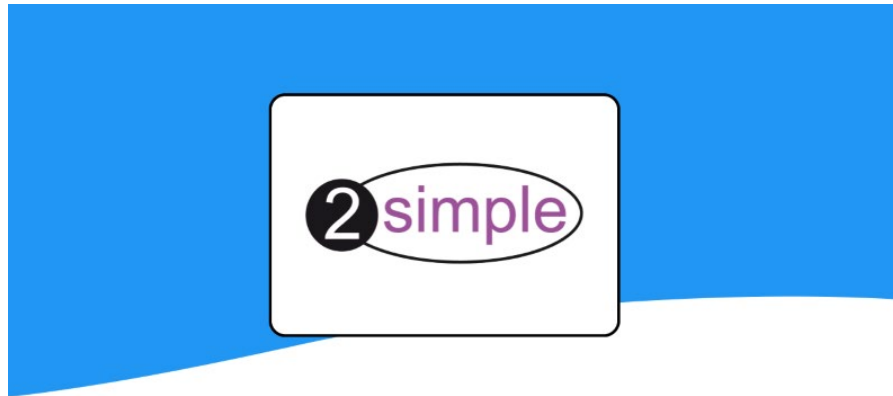
Once the APP is successfully downloaded, return to the setup page and touch the password boxes. A strong password is already filled in for you. All you have to do is confirm it. Please remember to make a note of it before activating your account.



The program does offer you the choice, when you touch the password boxes, to create your own more memorable password. It has to be at least 6 characters long, have one digit (0-9) and one lowercase letter. Please remember to accept terms and conditions before confirming your password.



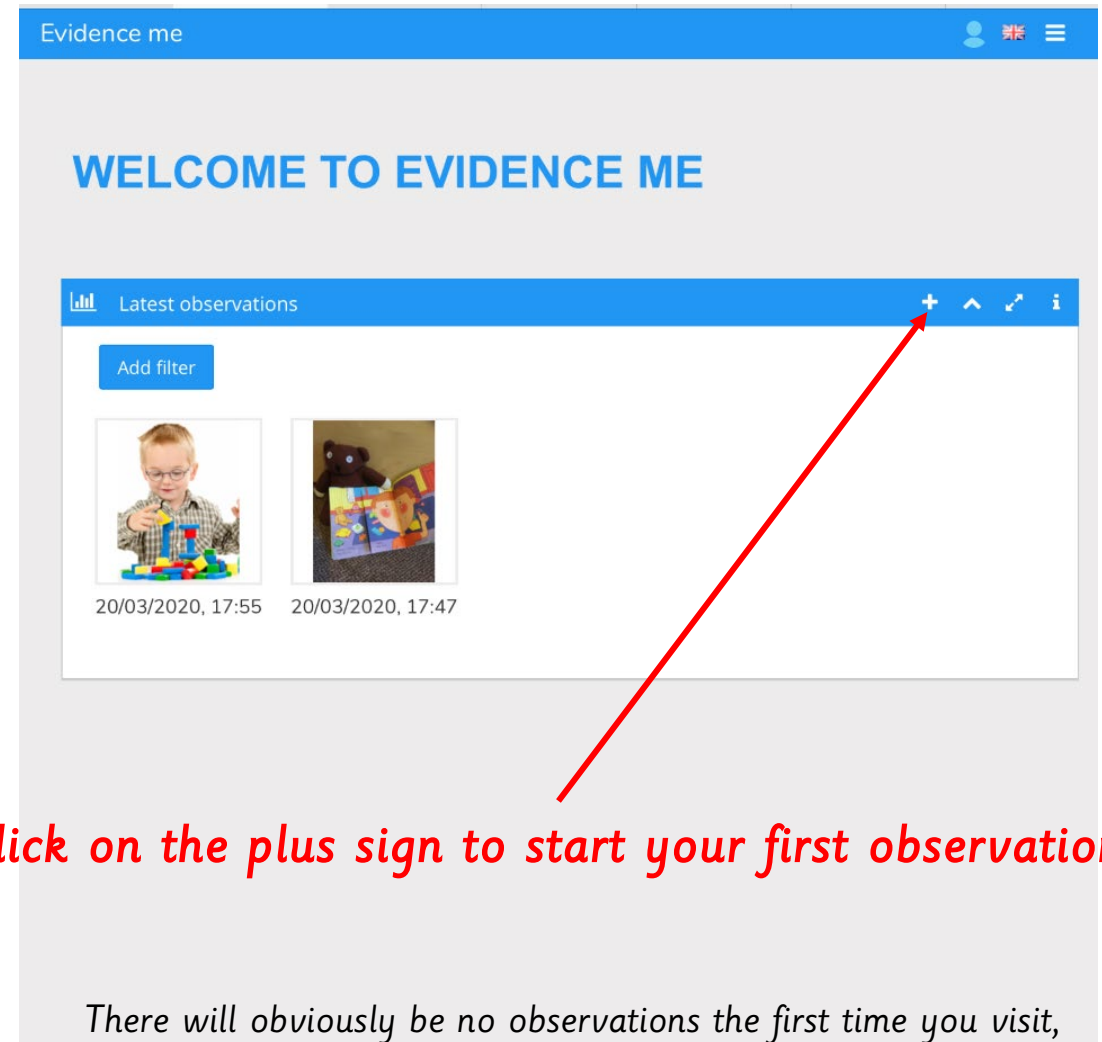
You will then see a page that looks like this. Click on the blue, highlighted link 'Login page.'



[Forgot password?](#)



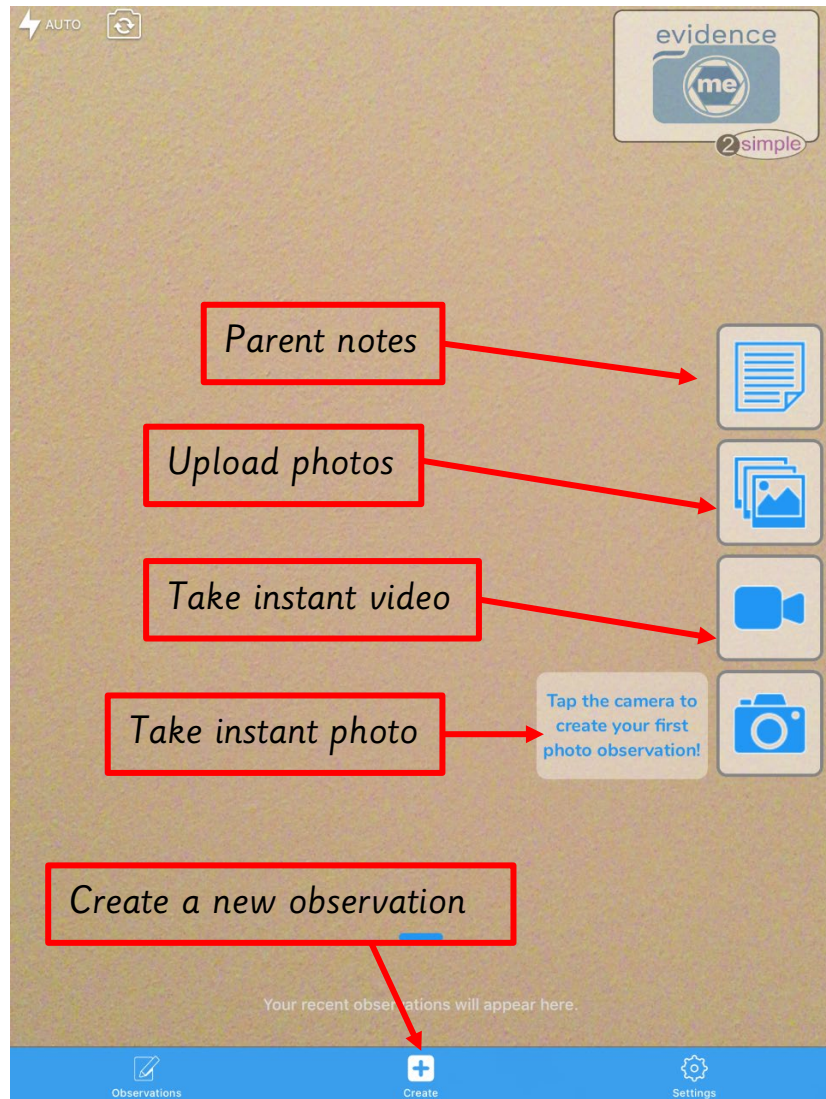
You are now finally ready to login using the Email and password that you have chosen. If you ever forget your password you can always reset it by clicking on the 'Forgot password' link.



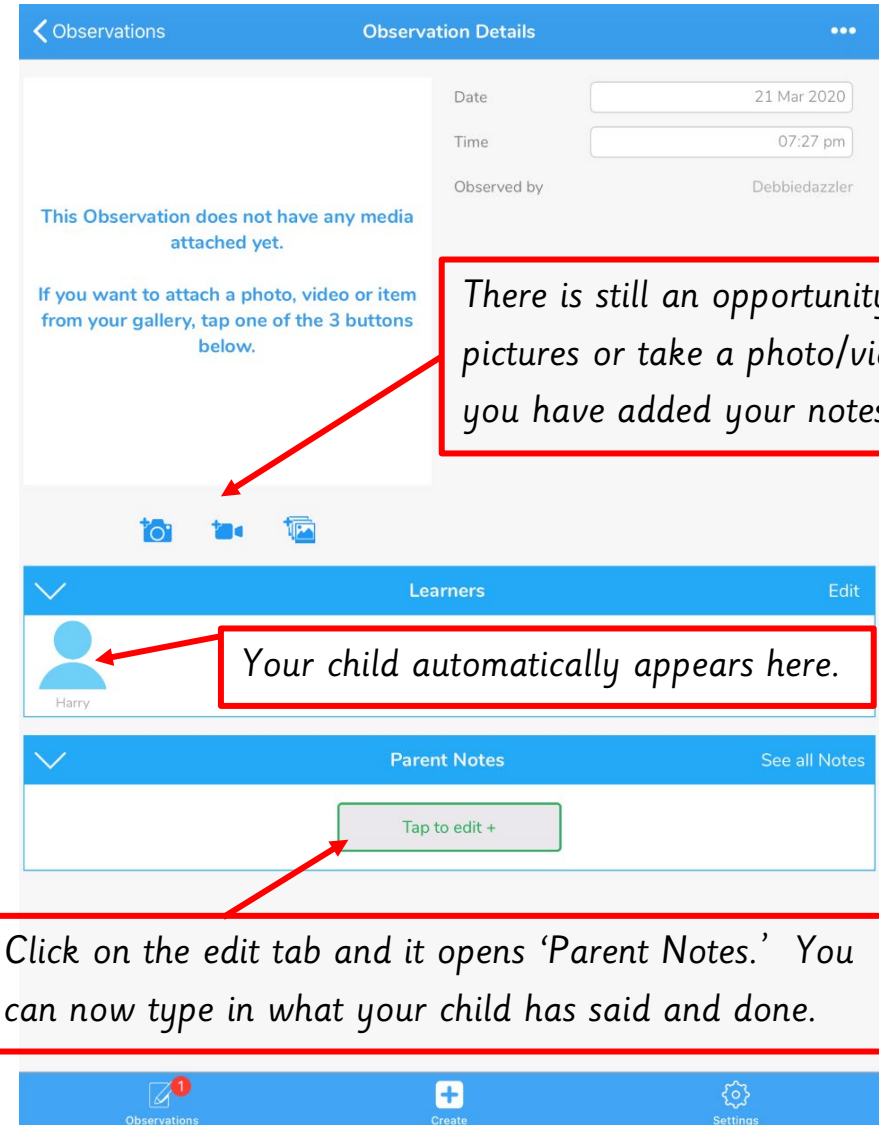
Click on the plus sign to start your first observation.

There will obviously be no observations the first time you visit, but after that, any recent observations that you have made will be visible. You can click on them and edit them at any time. If you go back to the observation after a couple of days, there may be a message from your class teacher or a link to follow.

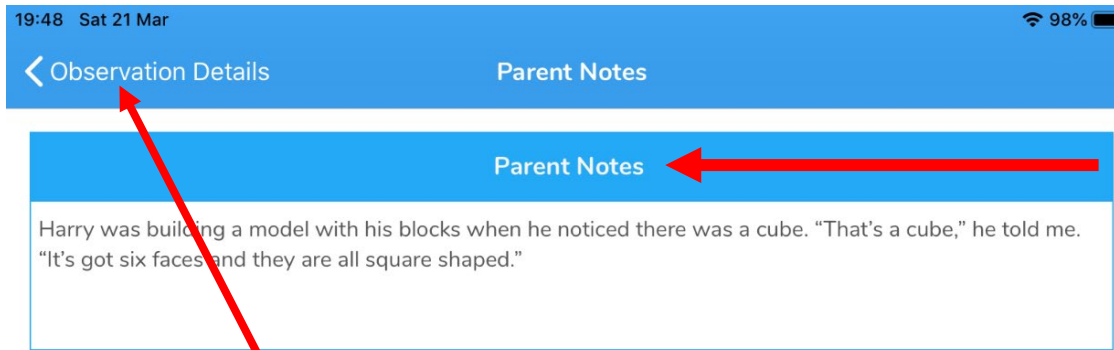
If you start by selecting notes, this page will appear.



After clicking on the + sign, this is the first page that you will see. You can start by clicking on any of the symbols, the page that appears will always offer you a chance to either add, notes or take a photo.

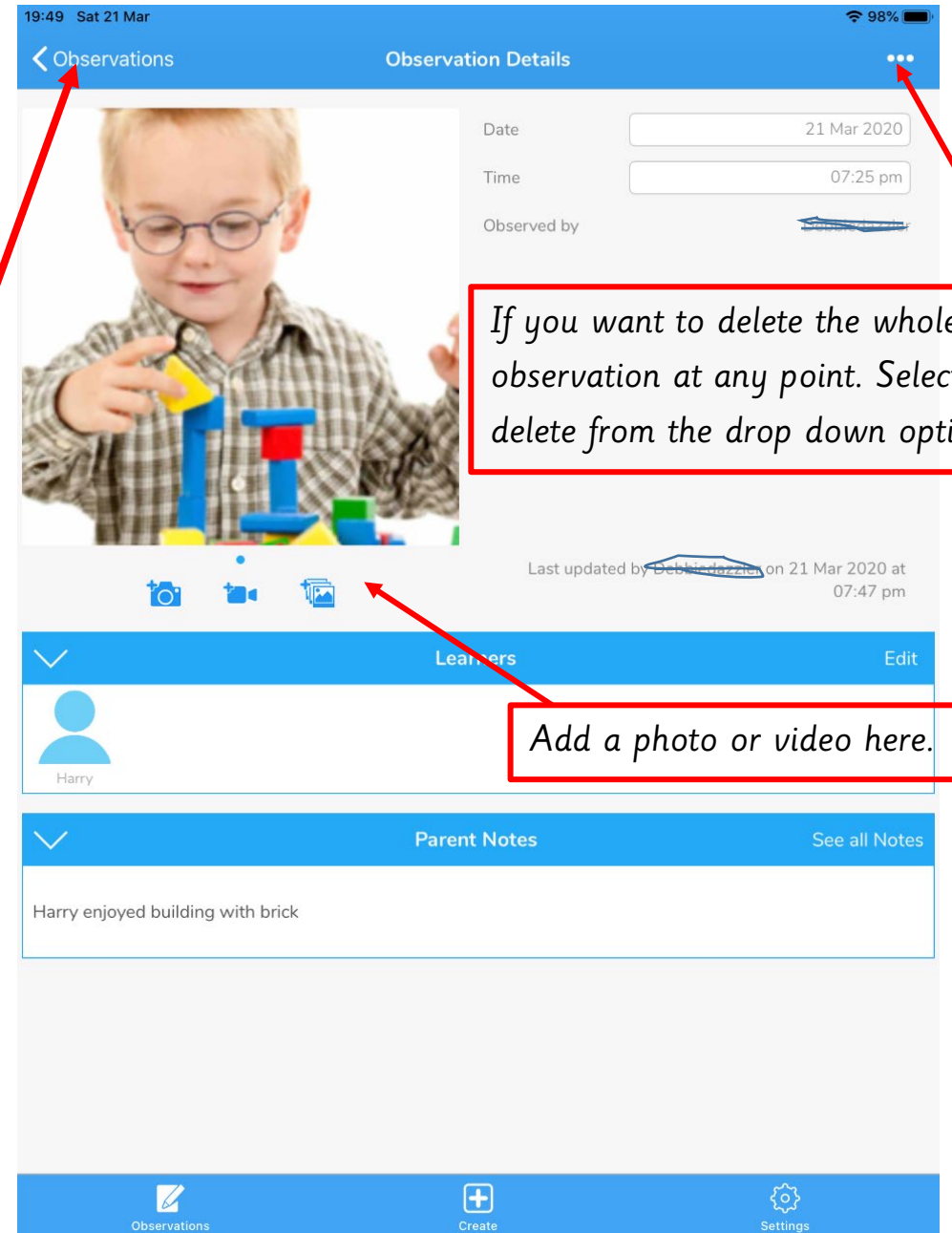


Please try to type in exactly what your child says. It's so important that we hear what they think as it gives us a better view of their level of understanding.



When you have finished typing your notes, go back to the main page by touching 'Observation Details.' Any notes that you have made will automatically be saved. The blue tabs at the top are there to help you know which section you are working in.

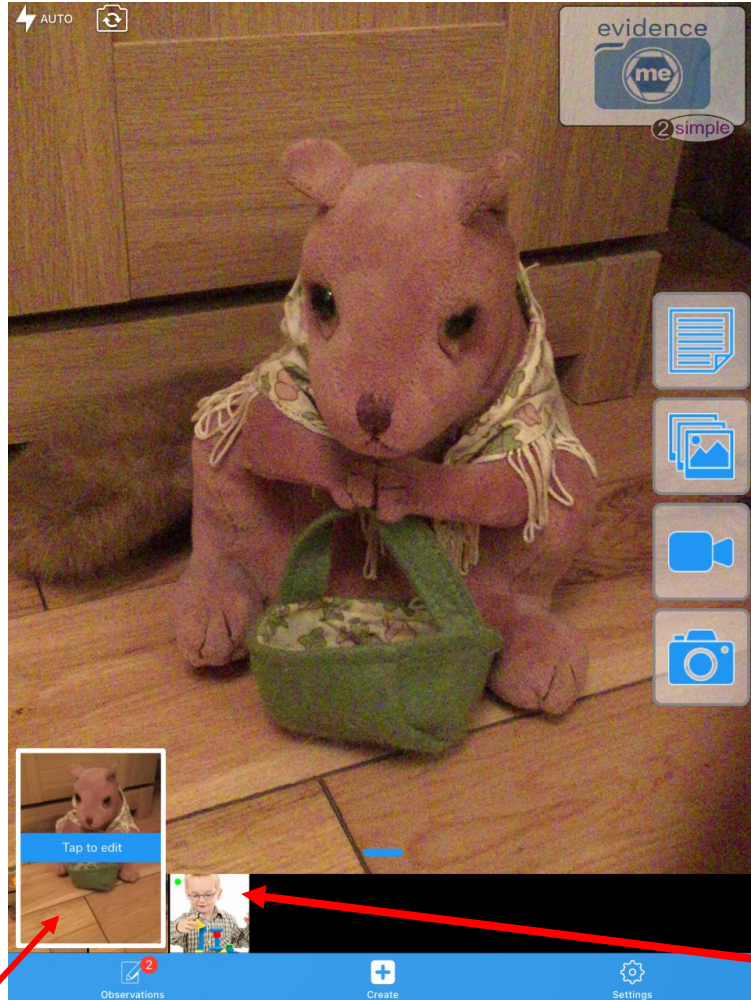
Once back on the main page, you can choose whether to add a photo or not. When you have completely finished touch 'Observations' and it will take you back to the first page again and your observation will be filed and will be instantly available for your child's class teacher to see.



If you want to delete the whole observation at any point. Select delete from the drop down options.

Add a photo or video here.

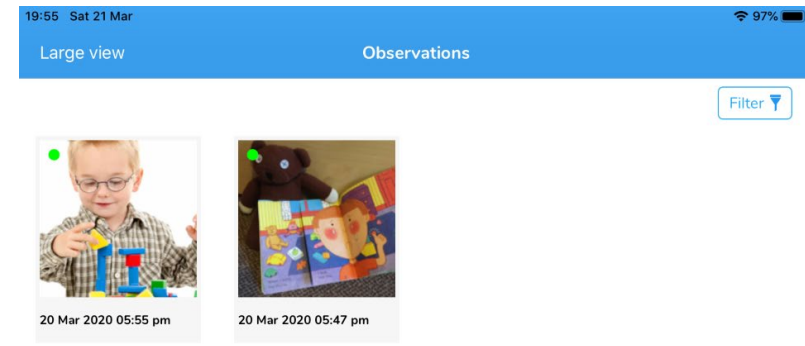
If you start by selecting camera, this page will appear.



Take a photo and click on the small image to edit the observation. You will be taken to the 'Observation details' page which will give you the tab to add your parent notes.

Touching the observation symbol at any time will take you to recent observations that you have made, if you need to edit any changes.

Recent observations are here, you can touch them to edit at any time if needed.



Touch any observation picture to review it.



Touching the plus sign will take you back to the first page, where you can make a new observation.